



BudgetSense® Accounts Payable

Fast, accurate payment processing

The **BudgetSense Accounts Payable** module provides fast and accurate payment processing. Designed for modified accrual accounting, BudgetSense Accounts Payable keeps you on top of your bills and outstanding encumbrances. The Accounts Payable module interfaces with the BudgetSense General Ledger, Procurement and Fixed Assets modules.

Detailed Vendor Information

BudgetSense allows easy categorization of your vendor information by type of product or service. Reports and labels by type of vendor are available on demand. Accounts Payable also tracks 1099 status by invoice for streamlined end-of-year reporting.

Efficient Bill Paying

With a direct interface to the Procurement module, BudgetSense Accounts Payable streamlines your bill paying by recalling purchase order detail instantly for quick validation of vendor invoices. Direct, non-purchase order payments are fast and efficiently handled and assigned to a warrant or bill schedule.

Simultaneously Prepare Multiple Warrants or Bill Lists

Invoices for various funds or projects can be combined on a consolidated bills list or segregated and assigned to separate check runs as needed.

Easy-to-Use Check Manager

Checks may be produced from either a pooled cash account or individual cash accounts by fund. Once invoices have been entered and assigned to a bill schedule, producing checks is a snap. Simply access the voucher number of the desired bills list, enter your starting check number and password for digital signatures, and laser-quality checks are ready for mailing.

Instant Inquiry and Reporting

BudgetSense provides a wealth of summary and detailed management reports, as well as instant inquiries. Complete audit data is maintained for each transaction throughout the fiscal year. Vendor history is carried over for multiple-year histories. The invoice inquiry feature swiftly answers any questions about a bill, including the vendor, check number, account charged or purchase order.

Qty	Description	PO	Unit Price	Freight	Total	Account
24	DELL NEPRON 8200 LAPTOPS	20024	\$1,197.00	\$960.00	\$29,688.00	400-00-108-6300
4	DELL NEPRON 4150 LAPTOP	20024	\$1,395.00	\$180.00	\$5,740.00	400-00-108-6300

About UniFund®

UniFund® LLC has over a decade of experience in providing highly functional and operational financial information solutions to over 300 local governments and K-12 school systems. Our revolutionary Target of Peak Performance™ needs analysis, easy-to-use Microsoft® Windows®-based BudgetSense® software and responsive support services deliver superior solutions for meeting the needs of dynamic operating environments.

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BudgetSense Accounts Payable Reports

The BudgetSense Accounts Payable module provides a wide variety of reporting options, ranging from simple lists to detailed budget analysis reports. Options include:

- Warrant Report with summary cover page
- Open Purchase Order Report
- Vendor Analysis
- General Ledger Vendor Detail Report
- Vendor History
- Check Register
- Check Reconciliation Report
- Vendor Labels by category
- 1099 Forms

BudgetSense Accounts Payable Features

- Retrieves full detail from purchase orders
- Interactive budget availability checking
- Drop-down search for all data fields
- Unlimited expense distributions per invoice
- Duplicate invoice checking
- 1099 tracking by invoice
- Automatic capture of fixed asset data
- Instant look-up inquiry for any invoice or purchase order data
- Laser-quality checks with digital signature printing
- Warrant reports with cover sheet for board signatures

About BudgetSense

BudgetSense is a Microsoft Windows -based suite of solutions designed exclusively for local governments and school systems. Set in a SQL Server environment, BudgetSense provides easy information sharing with Microsoft Office and other products.

For More Information

Contact us by phone or e-mail to schedule an online, interactive demo over the Web.

